

NEW FOOD SERVICE FACILITY PERMITTING GUIDELINES

Listed below are guidelines for new food service facilities (FSFS) permitting with the Grease Control Program. New FSFS include new construction, remodels where plumbing is being reworked, excavation is being performed onsite or when there is a change in size or type of food preparation equipment.

1. Obtain a sewer impact permit from the Sewer Permitting and Inspection Office prior to issuance of a Grease Control Program Permit.

2. Apply for a Grease Control Program Permit or an Exemption from Permit Requirements. Remit applicable fees along with the application.

NUMBER OF DEVICES	FEES
1-5	\$450.57
6-10	\$750.91
11+	*

* Units in excess of 10 shall be assessed \$750.91 plus \$300.38 for each additional 5 units in excess of 10

3. Submit site utility and/or plumbing plans with details, size and location of the grease control device(s) and sampling vault(s), inclusive of locations for all sinks, dishwashers, sewer connections, etc. The grease control device(s) shall be sized in accordance with the rules and regulations set forth by the Jefferson County Sewer Use Administrative Ordinance.

4. Receive final approval of specifications for the grease control device(s) and sampling vault(s). Copies of the approval will be sent to the Sewer Impact Division, the FSFS, the Jefferson County Department of Health, and the local inspections department.

Approval must be obtained before (1) a Sewer Connection Permit is issued for new construction or (2) an Impact Permit is issued for remodels on existing structures. Please allow a 10 business day review period.

5. If applicable, receive a sewer connection permit before start of installation of the grease control device(s) and sampling vault(s).

4. Make an appointment for inspections from the Grease Control Program (205-238-3866 or 205-238-3876) and Sewer Impact (205-325-5801) to achieve approval on the installation of the grease control device(s) and sampling vault(s). Any work completed without prior notice shall be subject to a non-compliance fee.

5. Receive Grease Control Program Permit.