

**PRE-QUALIFICATION APPLICATION  
JEFFERSON COUNTY ENVIRONMENTAL SERVICES DEPARTMENT**

Contractors will be pre-qualified under the following classifications. Please indicate below the highest level of classification for either category (or both if applicable) you are requesting pre-qualified status.

SEWER LINE CATEGORY

WASTEWATER TREATMENT PLANT & FACILITIES  
CATEGORY

<u>CLASSIFICATION</u>	<u>DESCRIPTION</u>	<u>CLASSIFICATION</u>	<u>DESCRIPTION</u>
<input type="checkbox"/>	A 8" thru 12" Diameter	<input type="checkbox"/>	D-1 Small, Pre-cast Pumping Stations & Related Facilities
<input type="checkbox"/>	B 8" thru 36" Diameter	<input type="checkbox"/>	D Pump Station & Package Plant Facilities
<input type="checkbox"/>	C 8" thru 120" or larger	<input type="checkbox"/>	E Small Wastewater Treatment Plant & Facilities Under 5 Million
		<input type="checkbox"/>	F Large Wastewater Treatment Plant & Facilities
		<input type="checkbox"/>	G Non-Waterbearing Facilities

Under Wastewater Treatment Plant & Facilities Category contractors who pre-qualify for:

- Class D-1 work may only bid on Class D-1
- Class D work may bid on Class D-1 & D
- Class E work may bid on Class D-1, D, E & G
- Class F work may bid on Class D-1, D, E, F & G
- Class G work may only bid on Class G

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Principal & Title

\_\_\_\_\_  
Alabama Contractor License No.

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Fax Number

\_\_\_\_\_  
City State Zip

Applicant must complete information regarding the attached questionnaire items 1 thru 10 with this form.

The Jefferson County Environmental Services Department reserves the right to reject any Pre-qualification Application which is not responsive or considered to be in the best interest of the County. Responsiveness of the applicant will be determined by the completeness and regularity of the Pre-qualification Application. Incomplete applications will delay consideration of applicants desiring to pre-qualify. Pre-qualification of a contractor does not imply that any bid submitted by a pre-qualified contractor automatically qualifies as a "competitive", "responsible", or "satisfactory" bid.

Pre-qualification applications must be mailed to the following address:  
(Applications submitted by FAX will not be accepted)

Jefferson County Environmental Services Department  
716 Richard Arrington Jr. Blvd North , A-300  
Birmingham, AL 35203  
ATTN: Daniel White, P.E.  
Phone: (205) 214-8610

## **SUMMARY OF PRE-QUALIFICATION CATEGORIES AND CLASSIFICATIONS**

The Jefferson County Environmental Services Department will designate the pre-qualification required for each project according to the nature of the work including, but not limited to environmental sensitivity, construction difficulty, right-of-way requirements, as well as criteria stated below.

**Sewer Line Category** - Pre-qualification in this category permits a contractor to bid on sewer line projects only according to the following classifications:

### **Class A - 8" thru 12" Diameter**

Projects identified in this category may contain large diameter sanitary sewer pipe (i.e. 18"), but primarily will be 8" thru 12"

### **Class B - 8" thru 36" Diameter**

Projects identified in this category may contain larger diameter sanitary sewer pipe (i.e. 42" or 48"), but primarily will be 8" thru 36".

### **Class C - 8" thru 120" Diameter or Larger**

**Wastewater Treatment Plant & Facilities Category** - Pre-qualification in this category permits a contractor to bid on various wastewater treatment plant and facilities only (i.e. not sewer line projects) according to the following classifications:

### **CLASS D-1 Small, Pre-cast Pumping Stations & Related Facilities**

Projects identified in this classification generally include pre-fabricated pump stations. Contractors pre-qualified under this classification cannot bid on projects requiring CLASS D, CLASS E, CLASS F OR CLASS G pre-qualification.

### **CLASS D - Pump Stations & Package Plants**

Projects identified in this classification generally include package treatment plants and small cast-in place pump stations. Contractors pre-qualified under this classification may also bid on projects classified as CLASS D-1.

### **CLASS E - Small Wastewater Treatment Plant & Facilities Under \$5 Million**

Projects identified in this classification generally include small wastewater treatment plant modifications or expansions with construction of cast-in-place concrete water bearing unit processes such as headworks, clarifiers, aeration basins, digesters. Other components of the construction of work include installation of process equipment and yard piping. Some cast-in-place concrete pump stations, or other miscellaneous facilities may be included in this classification. Projects identified in this classification will generally be estimated to cost under \$5 million. Contractors pre-qualified under this classification cannot bid on projects requiring CLASS F pre-qualification status, but may bid on CLASS D-1, CLASS D, AND CLASS G work.

### **CLASS F - Large Wastewater Treatment Plant & Facilities**

Projects identified in this classification generally include large wastewater treatment plant modifications or expansions with construction of cast-in-place concrete water bearing unit processes such as headworks, clarifiers, aeration basins, digesters. Other components of the construction of work include installation process equipment and yard piping. Projects identified in this classification will generally be estimated to cost above \$5 million. Contractors pre-qualified under this classification may bid on all Wastewater Treatment Plant & Facilities Category projects.

### **CLASS G - Non Water-Bearing Facilities**

Projects identified in this classification exclude the construction of concrete water bearing wastewater treatment unit processes, and generally consists of the construction of wastewater related maintenance facilities, environmental laboratory facilities, and other special projects not generally conforming to Class E or Class F type construction. Contractors pre-qualified under this classification may ONLY bid on projects designated as CLASS G.

**Jefferson County Environmental Services Department**  
**Pre-Qualification Questionnaire**

1. List firm's Headquarters and any other offices that are located in the state of Alabama as follows:
  - Name:
  - Address:
  - Telephone:
  - Fax:
2. List jurisdiction, trade categories, and corresponding license numbers in which your organization is legally qualified to do business.
3. Attach a list of all construction projects performed for Jefferson County during the last five (5) years relative to your classification request as follows:
  - Project name:
  - Project description:
  - Prime Contractor
  - Contract amount
  - Completion date:
  - % of work performed with contractor's own forces:
  - 3a. List and provide a brief explanation of any disputes or conflicts with the County for the projects listed.
4. List all construction projects, in which you were prime contractor, completed during the last five (5) years relative to your classification request. Use the attached sheet for each project reference (make copies as needed or use page layout for computer generated response).
  - 4a. Are there any judgments, claims, suits pending or outstanding against your organization? If so, include details.
  - 4b. Has your organization filed any lawsuits with regard to construction projects listed above? If so, include details.
5. Is your company, or any member of the company barred from doing work for local, state, or federal government?
6. Attach a list of key personnel and a description of their experience.
7. Attach a letter from your surety company stating your organization's bonding capacity.
8. Attach a list of major equipment owned or currently leased.
9. Attach a financial statement for the most recent fiscal year.
10. Include any other pertinent documentation to substantiate competence and financial responsibility.

Pre-Qualification Questionnaire  
Question 4 Attachment  
Construction Project Reference

Project Name: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact: \_\_\_\_\_

Phone No.: (\_\_\_\_) \_\_\_\_\_

Engineer Name: \_\_\_\_\_

Contact: \_\_\_\_\_

Phone No.: (\_\_\_\_) \_\_\_\_\_

Contract Bid Amount:\_\_\$

Final Contract Amount:\$\_\_\_\_\_

Contract Time: \_\_\_\_\_ days

Time actually used: \_\_\_\_\_ days

Completion date: \_\_\_\_\_

% of work performed by own forces: \_\_\_\_\_ %

Description of work performed: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_